

Anne Arundel County, Maryland

**INVITATION FOR BID IFB24000043
SAFETY SHOES
APPENDIX A**

1.0 GENERAL

1.1 Anne Arundel County, Maryland (the "County") is seeking bids from qualified vendors to furnish Safety Shoes on a Percentage Discount Basis and to provide a ready "as required" source for all departments of the County.

2.0 SCOPE OF WORK

2.1 All Shoes shall meet or exceed safety requirements for Class 75 as outlined in the Occupational Health and Safety Act of 1970, ASTM F2413 and F2412.

2.2 The successful bidder shall have an Anne Arundel County store front and must have on site shoe fittings. Upon request of the ordering Department, the successful bidder shall be responsible for providing various types, styles, make and manufacturers at a physical store location in Anne Arundel County.

2.2.1 Styles shall include:

- a. Work Boots (6" - 12")
- b. Work Oxfords
- c. Hikers
- d. Dress/Dress Casual Shoes
- e. Athletic Shoes

2.2.2 Variety shall include minimum coverage of the following:

- a. Puncture Protection
- b. Metatarsal Protection
- c. Insulating Protection

2.3 Each department shall pay independently with a Pcard. Bidders are required to include the following with their bid:

2.3.1 Descriptive literature and Price List for a variety of men's and women's sizes and styles at or below the Anne Arundel County reimbursement rate for safety shoes equipped with impact and compression protection.

2.3.2 County employees shall have an allowance of One Hundred Sixty Five Dollars (\$165.00) for safety shoes.

3.0 WARRANTY AND RETURN POLICY.

- 3.1 All items furnished will be new, of good material and workmanship, and Contractor agrees to replace any items which fail to comply with the specifications because of defective material or workmanship under normal use, free of County's negligence or accident for a minimum of 90 days from the date of delivery.

Such replacements shall include transportation/delivery costs free of any charge to the County. This statement is not intended to limit any additional coverage, which may normally be associated with a product.

- 3.2 Contractor shall assign to the County all third-party warranties applicable to such deliverables. Contractor warrants that the County has all the rights necessary to utilize all deliverables for their intended purpose free from all third- party claims.

4.0 PRICING – CATALOG/PRICE LIST DISCOUNT

- 4.1 Indicate the % discount offered from the current manufacturer's price list or vendor's retail price sheet.
- 4.2 Items on sale at the time of purchase, will be provided at the sale price or the discounted price, whichever is lower.
- 4.3 All prices/discounts shall be F.O.B. Destination and shall include all charges that may be imposed in fulfilling the terms of this contract.
- 4.4 The Contractor agrees that catalog and/or pricing list prices, identified in the bidding process, shall remain firm for the duration of the contract.

5.0 ORDERING

- 5.1 Authorized individuals will place orders for specific quantities of items covered in the resultant contract, as requirements arise.
- 5.2 A Purchase Order (PO) will be issued to the Contractor on behalf of the County Agency/Department ordering the items/services covered under this contract. An issued PO will become part of the resulting contract.
- 5.3 The County requires that delivery be made, of specialty and online orders, at the destination within two (2) days after receipt of PO for stocked items and fifteen (15) days after receipt of PO for non-stocked items. Bidders must insert a definitive time frame, IN DAYS on the Pricing Schedule within which delivery will be made after receipt of PO if different than stated above. Indefinite terms such as "promptly," "stock," "without delay," etc. will not be given consideration. Where no times are entered, it is understood that the delivery time shall be two (2) days after receipt of PO for stocked items and fifteen (15) days after receipt of PO for non-stocked items.

- 5.4 The place of delivery of items ordered under this contract shall be agreed upon between the County's authorized representative placing the order and the Contractor at the time the order is placed. Deliveries will be made to various locations in Anne Arundel County between the hours of 8:30 A.M. and 3:30 PM on regular County business days unless other arrangements have been made.

6.0 ONLINE/IN STORE PURCHASES

- 6.1 The Contractor shall not release any shoe deliveries without obtaining a County Approval Form (to be provided by Risk Management).

7.0 BIDS

- 7.1 Bidders shall offer only One Item and Price for each line item bid. No alternatives will be accepted, unless requested by the County.

Bidders shall also give a percent discount off their entire catalogue. The County should be able to view the Contractor's catalogue and verify price and the County's discount.

8.0 CANCELLATION OF ORDERS

- 8.1 Purchases made under this contract are for readily available supplies. Time is of the essence in furnishing the items ordered. The County reserves the right to cancel the order and/or to refuse delivery if the items ordered are not furnished within the period specified in this contract.